

**Freedom of Information Team**  
**Oxford City Council**  
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[www.oxford.gov.uk](http://www.oxford.gov.uk)



24 October 2024

Freedom of Information Request, Oxford City Council – Reference: **FOI2024/01083**

Further to our acknowledgement, we can confirm that Oxford City Council can advise as follows in response to your Freedom of Information Request received on 26 September:

Request

Dear Oxford City Council,

Please can you provide Agency Spend reports by department to include the following:

1. What was the value of spend on temporary staff from recruitment agencies by the Council from Jan 2022 - Dec 2022, Jan 2023 - Dec 2023 and 2024 year to date?

Dates	Spend
Jan 2022- Dec 2022	£3,146 .788
Jan 2023 - Dec 2023	£2,533.143
Year to Date	£2,141.267

2. If you have a managed service provider (MSP) in place for the provision of temporary agency staff, please provide the following.

2a. How was the contract to manage/provide the supply of agency/temporary staff let?

We do not have a designated MSP . Our service providers Reed / Hays Matchteh and Opus Were involved in the Open tender process awarded in 2020 .This will expire in November 2025 . The same open tender will be in place for providers procurement exercise to commence in Jan 2025.

2b. Who was the contract to manage/provide the supply of agency/temporary staff let to?

As above.

2c. When did the contract to manage/provide the supply of temporary/agency staff commence, how long does it run for and what is the end date?

As above.

3. If you use Frameworks, please state which frameworks you use and for which categories of staff

Oxford City Council uses In house Framework.

4.If you don't have a managed service provider (MSP) in place for the provision of temporary recruitment agency staff, which recruitment agencies do you use, and what basis were they awarded?

Answered in 2a.

5. Please can you provide details of the names of the decision-makers who ultimately decide which recruitment agencies your organisation uses.

Open Tender Procurement Process and evaluation is carried out by various stakeholders within the Council Including: Procurement, Human Resources and Departmental Head.

6. Please provide the name(s) of the person(s) who the manage the recruitment agency contract on a day-to-day basis.

Recruitment Consultant.

7.How much spend if any was off contract

This figure is not available.

If you disagree with any part of the response to your request, you are entitled to ask the Council for an internal review of the decision(s) made. You may do this by writing to the Monitoring Officer, by either email [monitoringofficer@oxford.gov.uk](mailto:monitoringofficer@oxford.gov.uk) – or by post to Monitoring Officer, Oxford City Council, Town Hall, St Aldate's, Oxford, OX1 1BX. After the result of the internal review, if you remain dissatisfied, you may ask the Information Commissioner to intervene on your behalf. You may do this by writing to the Information Commissioner's Office, Wycliffe Lane, Wilmslow, Cheshire, SK9 5AF.

Yours sincerely,

Freedom of Information Officer

| Freedom of Information Team | Law & Governance | Oxford City Council | Town Hall | St Aldate's  
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